

Microfilm Manual

****Before you start, make sure the tray at the bottom is completely pushed in. If it is not, the microfilm will not start.**

1. Flip switch on right side; this will power up the machine.



2. Place desired film on left peg. Make sure the film feeds out over and then under the white wheel.



3. Slide ending of film into the little slot on the left rotator. Then turn it manually just enough for the film to catch traction. This is where the rest of the film will roll up while using the Microfilm Machine.



4. Press the grey buttons to move the film at a normal speed. The arrow on the right will continue the film, while the arrow on the left will retract it back into the spindle.



5. Press the red buttons to move the film at a faster rate. Same as the step before, the right arrow will continue the film and the left arrow will retract it.

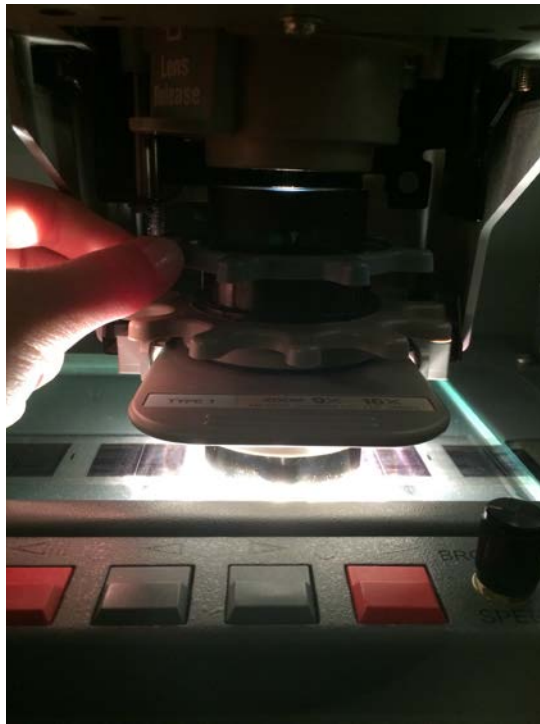


6. To move the view of the film, simply move the flat tray in front of you to adjust your view.

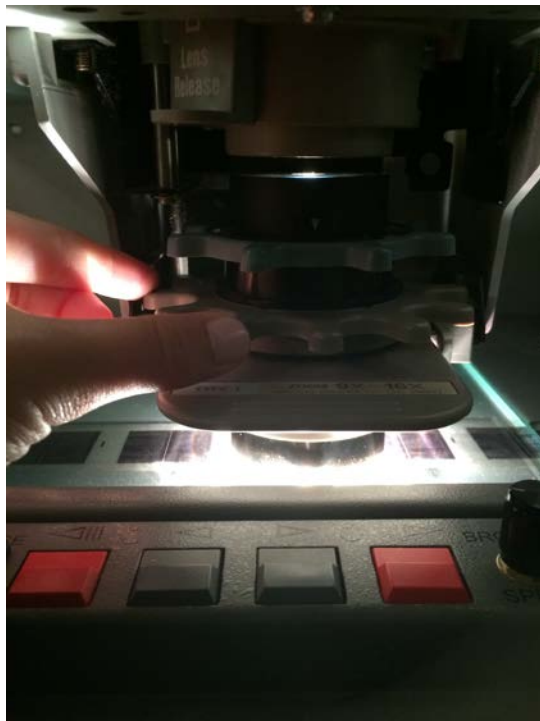
**Grey nob on left is used to shift the lenses



** Cog like structures are used to zoom and adjust focus.
Top cog adjusts zoom.



Bottom cog adjusts focus.



****When sliding out lenses to use different focuses, make sure to raise the lenses capture just enough to slide the new lenses in.**



- **Buttons on the side of screen indicate what they do.
- **To adjust lighting, simply press up or down.



- **When printing off something written in script, it is best to keep it negative.

